

**Tender
For
Operation & Comprehensive Maintenance of
33KV/.415KV substation equipment, residential
complex switching room and other allied works at
AIIMS- Jodhpur.**

N.I.T. No.	AIIMS-JDH/SE/2024-25/01
NIT Issue Date	1 st August, 2024
Pre-Bid Meeting	7 th August, 2024 at 03:00 PM
Last Date of Online Submission of tender	14 th August, 2024 UPTO 03:00 PM
Last Date of Submission of hard copy of EMD	14 th August, 2024 UPTO 03:00 PM
Bid Opening	16 th August, 2024

Tender Document may be downloaded from following websites:
www.aiimsjodhpur.ac.in OR <http://eprocure.gov.in>, tenders.gov.in



All India Institute of Medical Sciences, Jodhpur

Basni Phase – II, Jodhpur – 342005, Rajasthan
Telephone: 0291- 2740741, Ext. No. 3189 email: se@aiimsjodhpur.edu.in
www.aiimsjodhpur.edu.in

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**Superintending Engineer
AIIMS, Jodhpur**

NOTICE INVITING TENDER

S. No.	Particular	Remarks
1.	Name of work	Operation & Comprehensive Maintenance of 33KV/.415KV substation equipment, residential complex switching room and other allied works at AIIMS-Jodhpur.
2.	NIT No.	AIIMS-JDH/SE/2024-25/01
3.	Contract period	01 years (extendable for further 01 year at same rates)
4.	Total estimated cost for One years	₹. 3,03,00,000.00
5.	Earnest Money Deposit (@2% of one year estimated cost)	₹. 6,06,000.00
6.	Tender documents	Download from following websites- www.aiimsjodhpur.edu.in http://eprocure.gov.in
7.	Pre-bid meeting	7 th August, 2024 at 03:00 PM at Conference room, Medical College Ground floor, AIIMS- Jodhpur.
8.	Last date and time online of submission of tender	14 th August, 2024 UPTO 03:00 PM
9.	Last Date of Submission of hardcopy in original of EMD	14 th August, 2024 UPTO 03:00 PM
10.	Date of online technical bid opening	16 th August, 2024
11.	Website for online submission of tender	https://eprocure.gov.in/eprocure/app .

*** Please read carefully the notes given with the tender Notice.**

**Superintending Engineer
AIIMS, Jodhpur**

Definitions:

- (i) “Client” means The Director, AIIMS- Jodhpur.
- (ii) “Institute” means All India Institute of Medical Sciences, Jodhpur
- (iii) “Engineer-In-Charge” means Executive Engineer (Electrical), AIIMS- Jodhpur.
- (iv) “Contractor / service provider / bidder” means the individual or the firm providing operation and maintenance services incorporated in the contract
- (v) “e-Tender” means Tender received from a Firm / Tenderer / Bidder.
- (vi) “e-Tenderer” means Bidder/ the Individual or Firm submitting Bids / Quotation / Tender
- (vii) “Goods” means the articles, material, fixtures, raw material, spares, instruments, machinery, equipment, industrial plant etc. which the supplier is required to be supplied / services to the client under the contract.
- (viii) “Services' means Outsourcing of services **Operation & Comprehensive Maintenance of 33KV/.415KV sub-stations equipment, residential complex switching room and other allied works at AIIMS- Jodhpur.**
- (ix) and all other such obligations of the contractor / service provider covered under the contract.
- (x) “Earnest Money Deposit” (EMD) means Bid Security/ monetary or financial guarantee to be furnished by a tenderer along with its tender.
- (xi) “Contract” means the written agreement entered into between the Client and/or Contractor/ Service provider, together with all the documents mentioned therein and including all attachments, annexure etc. therein.
- (xii) “Performance Guarantee or PG” means monetary or financial guarantee to be furnished by the successful tenderer for due Performance of the contract placed on it.
- (xiii) “Security Deposit” means the amount deducted from the respective bills for work.
- (xiv) “Specification” means the document/standard that prescribes the requirement with which goods or service has to conform.
- (xv) “Inspection” means activities such as measuring, examining, testing of the product or service and comparing the same with the specified requirement to determine conformity.
- (xvi) “Day” means calendar day.

Abbreviations:

- (i) “TE Document” means Tender Enquiry Document
- (ii) “NIT” means Notice Inviting Tenders.
- (iii) “GCC” means General Conditions of Contract
- (iv) “SCC” means Special Conditions of Contract
- (v) “SOW” means Scope of work
- (vi) “NSIC” means National Small Industries Corporation
- (vii) “LSI” means Large Scale Industry
- (viii) “SSI” means Small Scale Industry
- (ix) “PBG” means Performance Bank Guarantee
- (x) “GST” means Goods and Services Tax
- (xi) “FOR” means Free on Rail
- (xii) ” MOH&FW” means Ministry of Health & Family Welfare, Government of India

Instructions for the Bidder/ The service provider/ Bidders: -

All India Institute of Medical Sciences (AIIMS), Jodhpur, Rajasthan, an apex healthcare institute established by an Act of Parliament of India under aegis of Ministry of Health & Family Welfare, Government of India, invites Online **Item rate** bids in two bid system for the works Outsourcing of services for **Operation & Comprehensive Maintenance of 33KV/.415KV sub-stations equipment, residential complex switching room and other allied works at AIIMS- Jodhpur.**

Instructions: -

1. Bids shall be submitted online only at CPPP website: <https://eprocure.gov.in/eprocure/app>.
2. The complete bidding process is online. Bidders should have a valid digital Signature Certificate (DSC) of class II or III for online submission of bids. Prior to bidding DSC needs to be registered on the website mentioned above. For any assistance for the e-bidding process, if required, the bidder may contact the helpdesk at 0291-2740741.
3. Bidder/service provider are advised to follow the instructions provided in the ‘Instructions to the service providers/Bidders for the e-submission of the bids online through the Central Public Procurement Portal for e-Procurement at <https://eprocure.gov.in/eprocure/app>’.
4. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
5. **Criteria of eligibility:** Bidders who fulfill following requirements in the last 7 (seven) years shall be eligible to apply. Joint ventures are not accepted:
Note: Completion certificate to be attached.
“Similar works mean: - Operation & maintenance of substation having voltage level of 33kV or higher, total transformer capacity not less than 8.00 MVA/total DG set capacity not less than capacity of 5.5 MVA.”
 - a. The Contractor should have experience of successfully executed works during the last seven years in Govt. Department/ PSU/ Autonomous body. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the financial year.
 - b. Three similar works each of value not less than 40% of the estimated cost put up to tender
Or
Two similar works each value not less than 60% of the estimated cost put up to tender
Or
One similar works each value not less than 80% of the estimated cost put up to tender
 - c. The value of executed works shall be brought to current costing level by enhancing the actual value of work at a simple rate @ 7% per annum; calculated from the date of completion to the last date of receipt of tenders as on 30th June, 2024.
6. Bidder should have Average Annual Financial Turnover of **₹. 1,52, 00,000.00 (Rupees One Crore Fifty-Two Lakhs Only)** during the last three consecutive financial years ending 31st March 2024. Scanned copy of Certificate from CA with Unique Document Identification Number (UDIN) to be uploaded.
7. Earnest Money Deposit: **The EMD amounting to ₹. 6,06,000.00 (Rupees Six Lac Six Thousand Only)** shall be deposited in favour of “All India Institute of Medical Sciences, Jodhpur”, Payable at Jodhpur, the same will be allowed with validity up to 180 days and of any Scheduled Bank.

The Firms registered with Micro Small Medium Enterprises (MSME) / National Small Industries Corporation (NSIC) / OR Small-Scale Industries (SSI) are exempted to submit the EMD only (Copy of registration must be provided along with technical bid). ***No other relaxation shall be allowed.*** The EMD, in case of unsuccessful Bidders shall be retained by AIIMS, Jodhpur till the finalization of the tender. No interest will be payable by AIIMS, Jodhpur on the EMD.

** The Hard Copy of original instruments in respect of earnest money deposit must be delivered to the AIIMS, Jodhpur on or before the last date of submission of bid. The bid submitted without EMD will be summarily rejected.*

8. Submission of Tender:

The tender shall be submitted online in two parts, viz., technical bid and financial bid.

✓ **The offers submitted by email or any other media except CPP portal, shall not be considered. No correspondence will be entertained in this matter.**

I. Technical Bid

The following documents are to be furnished by the bidder along with **Technical Bid** as per the tender document:

- Proof of EMD submitted or exemption under MSME registration.
- Copy of Completion certificate issued by the client. (Ref. Clause-5: Criteria of eligibility)
- Copy of constitution or legal status of the bidder manufacturer / Sole proprietorship / firm / agency etc.
- Copy of annual financial turnover duly authorized by CA
- Copy of GST registration certificate.
- Copy of valid electrical contractor license of state of Rajasthan of appropriate class.
- Certificates as per Annexure- I to VI.

II. Financial Bid

Price bid Form [As per BoQ] - Price must be quoted as per format specified; failing which tender shall be summarily rejected.

**Superintending Engineer
AIIMS, Jodhpur**

ACCEPTANCE OF TENDER CONDITION
(To be submitted on Letter Head of the Company/Firm)

TENDER NOTICE NO: AIIMS-JDH/SE/2024-25/

**Percentage Rate Bid for the work: Operation & Comprehensive Maintenance of
33KV/.415KV substation equipment, residential complex switching room and other allied
works at AIIMS- Jodhpur.**

T E N D E R

I/we have read and examined the notice inviting tender, all the annexures, Specifications applicable, General Conditions of Contract and other documents and rules referred to in the condition of contract and all other contained in the tender document for the work.

I/we hereby tender for the execution of the work specified for the Executive Director, AIIMS- Jodhpur within the time specified as per Performa Schedule and General Rules and Conditions of Contract with such materials as are provided for, by, and in respects in accordance with, such conditions so far as applicable.

We agree to keep the tender open for **180 days** from the due date of its opening of technical bid and not to make any modification in its terms and conditions.

A sum of **₹. 6,06,000.00 (Rupees Six Lakh Six Thousand Only)** is hereby forwarded in Demand Draft /Bank Guarantee issued by a scheduled bank or registration certificate with MSME / National Small Industries Corporation (NSIC) / Or Small-Scale Industries (SSI) as earnest money. A copy of earnest money deposit / exception certificate is also scanned and uploaded (strike out as the case may be). If I/We, fail to furnish the prescribed performance guarantee within prescribed period, I/We agree that the Executive Director, AIIMS- Jodhpur or his successors, in office shall without prejudice to any other right or remedy, be at liberty to forfeit the said earnest money absolutely. Further, if I/We fail to commence work as specified, I/ We agree that the Executive Director, AIIMS- Jodhpur or his successors in office shall without prejudice to any other right or remedy available in law, be at liberty to forfeit the said Performance security deposit absolutely. The said Performance security deposit shall be a guarantee to execute all the works referred to in the tender documents upon the terms and conditions contained or referred to those in excess of that limit at the rates to be determined in the tender form. Further, I/We agree that in case of forfeiture of Earnest Money or Performance security deposit as aforesaid, I/We shall be debarred for participation in the re-tendering process of the work. I/We undertake and confirm that eligible similar work(s) has/have not been got executed through another contractor on back-to-back basis. Further that, if such a violation comes to the notice of the institute, then I/we shall be debarred for tendering in AIIMS- Jodhpur in future. Also, if such a violation comes to the notice of the institute before date of start of work, the Engineer-in-Charge shall be free to forfeit the entire amount of Earnest Money Deposit/ Performance security deposit. I/We hereby declare that I/We shall treat the tender documents and other records connected with the work as secret/confidential documents and shall not communicate information/derived therefrom to any person other than a person to whom I/We am/are authorized to communicate the same or use the information in any manner prejudicial to the safety of the State.

Dated

Witness:

Address:

Occupation:

Signature of Contractor

Postal Address

General Conditions of Contract

1. **Rate:** Rates to be quoted only in the Financial Bid (BoQ) and nowhere else i.e. letterheads etc. considering costs of all required works, minimum wages for labour and all their benefits & deductions and material on DOOR Basis Delivery at AIIMS, Jodhpur inclusive of all charges. The service provider must take into account all the costs involved in compliance of all the work, obligations and responsibilities as stated in this tender and latest guideline from Government of India with latest amendments.
2. **Validity:** The quoted rates and EMD must be valid for a period for **180 days** from the date of closing of the tender. The overall offer for the assignment and bidder(s) quoted price shall remain unchanged during the period of validity. If the bidder quoted the validity shorter than the required period, the same will be treated as unresponsive and it may be rejected. In case the tenderer withdraws, modifies or change his offer during the validity period, bid is liable to be rejected and the earnest money deposit shall be forfeited without assigning any reason thereof. The bidder should also be ready to extend the validity, if required, without changing any terms, conditions etc. of their original tender. In case the last date of receipt of tender / of opening the tender is declared as Holidays, the respective dates shall be treated as postponed to the next working day accordingly.
3. **Technical Evaluation:**
 - a) Detailed technical evaluation shall be carried out in pursuant to the conditions in the tender document to determine the substantial responsiveness of each tender. For this clause, the substantially responsive bid is one that conforms to all the eligibility and terms & conditions of the tender without any deviation.
 - b) The determination of bid's responsiveness is to be based on the contents of the bid itself without recourse to extrinsic evidence. The evaluation of the technical bids will also be done to determine whether they are complete, required sureties have been furnished, all the documents have been properly authorized and are in order.
 - c) Conditional bid will be treated as unresponsive and will be rejected.
4. **Financial Evaluation:**

After due evaluation of the bid(s) AIIMS, Jodhpur will award the contract to the lowest evaluated responsive tenderer. Conditional bid/s will be treated as unresponsive and will be rejected. The client reserves the right to counter offer price(s) against price(s) quoted by any bidder.
5. ***Right of acceptance: The Client have right to accept or reject any or all tenders or cancel or withdraw the tender notice without assigning any reasons thereof. Also does not bind itself to accept the lowest quotation or any tender and no claim in this regard shall be entertained.***
6. **Signing of Contract:** The successful bidder shall be required to execute the Contract Agreement accepting all terms and conditions stipulated herein on a non-judicial stamp paper of Rs. 15,000/- (Rs. Fifteen Thousand only) within fifteen (15) days of the issue of the Letter of notification of award along with performance security. In the event of failure to sign the Contract / non-submission of performance guarantee within the period stipulated above, the EMD shall be forfeited and the acceptance of BID shall be considered as canceled.
7. **Performance guarantee:**
 - a) As a contract security for faithful performance of the contract in accordance with all the terms and conditions specified in the tender, the successful bidder shall furnish a Performance guarantee @ 5% of order value in the form of Fixed Deposit Receipt or Bank Guarantee from any Nationalized Bank duly pledged in the name of the "All India Institute of Medical Sciences, Jodhpur" after receipt of work order.
 - b) The client has the right to encash the PG in full or part for non-compliance of any or all the terms and conditions of the tender / contract and to recover any Liquid Damages and penalties under

the contract as well as against defects in any work as enumerated in the tender / contract.

- c) In case of part encashment, the validity of the PG shall have to be kept valid for the remaining period as per contract, for the balance amount or for a period as required by the client.
- d) **Refund of PG-** The Performance guarantee will be refunded after completion of work in accordance with all the contractual obligations and issuance of completion certificate from Engineer-In-Charge.

8. Security Deposit:

- a) Security Deposit @2.5% will be deducted from the consecutive running bills of the Contractor upto Final bill.
- b) The client will have the right to encash the SD in full or part for non-compliance of any or all the terms and conditions of the tender / contract and to recover any Liquid Damages and penalties as enumerated in the tender / contract.
- c) **Release of SD-** The release of Security Deposit of the work shall be subjected to submission of No Objection Certificate from labour Department (if applicable) or the labours deputed by the firm on said works.

9. Authority of person signing document: A person signing the tender form or any documents forming part of the contract on behalf of the bidder shall be deemed to warranty, that he has authority to bind such other and if, on enquiry, it appears that the person so, signing had no authority to do so, the Client may without prejudice to other Civil and criminal remedies cancel contract and held the signatory liable for all cost and damages.

10. Information and instruction posted on websites with respect to this NIT, will be forming the part of NIT and agreement.

11. Subletting of Work: The firm shall not assign or sublet the work/job or any part of it to any other person/party or will first obtain permission in writing from the Client, which will be at liberty to refuse if it thinks fit. The tender is not transferable. Only one tender shall be submitted by one bidder.

12. Breach of Terms and Conditions: In case of breach of any terms and conditions as mentioned in tender, the Competent Authority, will have the right to reject the bid at any stage without assigning any reason thereof and nothing will be payable by the institute in that event and the PG/SD shall also stand forfeited.

13. Insolvency etc.: In the event of the firm being adjudged insolvent or having a receiver appointed for it by a court or any other order under the Insolvency Act made against them or in the case of a company the passing any resolution or making of any order for winding up, whether voluntary or otherwise, or in the event of the firm failing to comply with any of the conditions herein specified the client shall have the power to terminate the contract without any prior notice.

14. Applicable Law:

- The contract shall be governed by laws and procedures established by Govt. of India, within the framework of applicable legislation and enactment made from time to time concerning such commercial dealings/ processing.
- The contractor must have to follow all the government labour laws, minimum wages, labour safety, labour insurance etc. Any disputes are subject to exclusive jurisdiction of competent court and forum in Jodhpur, Rajasthan, India only.
- The Arbitration shall be held in accordance with the provision of the Arbitration and conciliation Act, 1996 and the venue of arbitration shall be at Jodhpur. The decision of the Arbitrator shall be final and binding on both the parties.
- Force Majeure: Any delay due to Force Majeure will not be attributable to the service provider.

15. The bidder is specifically required to quote only one rate against each item. The rate Quoted shall conform to all the prescribed scope of work.

16. The quantities / number of labours are approximate and are liable to change up to any extent on either side. The Engineer-in-Charge reserves the right to order deviation from the quantities / number of labours mentioned in the tender. The service provider shall provide the additional quantity / number of labours on the rates / service charge quoted in the tender documents. The contractor shall have no claim to any payment or compensation whatsoever on account of any profit or advantage which might have derived from the execution of work in full as mentioned in tender but which did not derive any consequence of the full supply of material to execute the work as mentioned in tender.
17. Any information / document required for verification shall be provided by the bidder.

Superintending Engineer
AIIMS, Jodhpur

SPECIAL CONDITIONS OF CONTRACT

1. All required material / consumable for **Operation & Comprehensive Maintenance of 33KV/.415KV substation equipment, residential complex switching room and other allied works at AIIMS- Jodhpur** shall be procured by the service provider in order to maintain the uninterrupted power supply. The service provider will also be required to submit all documentary details in fulfillment of these conditions regarding procurement of materials including relevant test certificates.
2. The payment shall be made quarterly after completion of each quarter.
3. The service provider shall be responsible and liable for proper and complete execution of the Electrical and Mechanical component of works and also ensure coordination and completion of work.
4. *In case of violation of any work within specific stipulated time then a penalty of Rs. 1,000/- per hour per work will be levied on the contractor / service provider.*
5. Any type of damage done to the equipment/installation during operation of the work shall be made good by the contractor and nothing extra shall be paid for the same decision of Engineer-in-charge in this matter shall be final and binding.
6. The service provider shall hand over the entire installation in good working condition after completion of work except normal wear & tear.
7. This is purely a service contract. All the staff engaged by the contractor shall be purely his liability and institute in no way will be responsible for any compensation for any of their acts/accidents. The service provider or his employees got no claim for the regularization in the institute
8. No staff shall leave his duty unless relieved by his relievers. Engineer-in-charge reserve the right to retain the staff for next shift if relievers fail to turn up. The OTA applicable in this case shall be borne by the service provider and by the institute.
9. The service provider shall provide all necessary tools and plants i/c ladder, hand gloves, safety devices etc. to carry out the day-to-day work as per schedule. A first aid box will also be provided at the site of work for availability in case of emergency.
10. Wherever any reference is made of any Indian Standard, it shall be taken as reference to the latest edition with all amendments / revision issued thereto up to the date of receipt of tenders.
11. Other agencies working at site will also simultaneously execute the work entrusted to them and the service provider shall offer necessary cooperation wherever required to other agencies.
12. On account of security considerations, there could be some restrictions on the working hours, movement of vehicles for transportation of materials. The service provider shall be bound to follow all such restrictions and adjust the program for execution accordingly, for which nothing extra shall be paid.
13. The work shall be carried out in a manner complying in all respects with the requirements of relevant bye laws of the local bodies, labour laws, minimum wages act, workmen compensation act and other statutory laws enacted by Central Govt. as well as the State Govt.

14. The service provider will clean and maintain the sub-stations premises and nearby area. All rubbish/silt/waste, garbage etc. generated due to any operation whatsoever shall be disposed-off on a daily basis.
15. The service provider shall depute required staff having requisite experience. The contractor shall furnish an undertaking about the staff deputed once at site of work that he will not replace them before the date of completion without the consent of Engineer-in-charge. The duty roster should be framed accordingly so that the staff will be available at Plant on a 24x365 days basis. However, in case of emergency, all the staff shall have to be present even on odd-hours/holidays/Sundays as and when required by the site. For any staff on leave substitute staff shall be provided by the contractor without any extra cost.
16. Log book, Attendance Register and other records will have to be produced either daily according to the requirement or when asked to do so by the Engineer-in-charge or his authorized representative. All log books / records will be as per guidelines from the Pollution Control Board.
17. When a register gets completed, it will be handed over to the Engineer-in-charge. It will not be returned to the contractor and the same will remain the property of the institute.
18. The service provider will have to arrange all the required furniture etc. at his own cost pertaining to his job and he will take all these things back only after the expiry of the agreement for which nothing extra shall be paid.
19. ***The attendance of all contractor's staff must be recorded through a Biometric machine only. (except for the first month) The biometric machine with UPS back-up shall be provided & maintained at the ESS-1 by the contractor on his own cost.***
20. **The personnel and laborers engaged by the contractor under this contract shall wear neat and clean uniforms as approved by the Engineer-in-charge along with name badges. An identity card duly countersigned by Engineer-in-charge or his representative shall be issued to each personnel by the contractor to have proper identifications. The character and antecedents of the staff employed by the contractor shall be verified from the police by the contractor.**
21. The contractor shall have registration with Employee's Provident Fund commissioner and Employee's state Insurance Corporation for safeguarding interest of his workmen. He shall obtain all other necessary approvals from statutory bodies as per law in vogue.
22. Staff employed by the service provider should be well behaved, Polite & courteous. Any complaint against staff on behavior should be taken very seriously and such staff should be removed by the contractor immediately from the site and replacement shall be provided immediately.
23. The service provider shall be fully responsible for any damages caused to govt. property or allottee's property by his or his labour in carrying out the work and shall be rectified by the contractor at his own cost.
24. GST as applicable shall be paid to the contractor on production of challans on actual basis along with an undertaking also to be provided.
25. Required Space for the operational office will be handed over to the contractor free of cost by the institute.
26. The service provider shall restore back the premises and other articles provided by the institute to the Engineer-in-charge at the time of closure of the contract.
27. Any reference made to any Indian standards specifications in these documents, shall imply to the latest version of that standard, including such revisions/amendments as issued by the Bureau of Indian Standards up to last date of receipt of tenders.

28. The service provider will maintain attendance records of the staff, which will be checked by the Engineer-in-charge or authorized representative. **In case of absence / non-availability of staff, recovery shall be made on account of the contractor @1.5 times of prevailing minimum wages approved by Govt. of India. The monthly running bills of the contractor will be proceeding only after submission of monthly ESI & PF Challans (n-1) i.e. one month previous to the current month and GST invoice of current month.**
29. Service provider has to provide drinking water facilities to his staff. Watch and ward of the enquiry office shall be the responsibility of the agency. A mobile connection for the plant will also be provided by the service provider at his own cost.
30. The service provider will not pitch up tents for laborers, materials and his stores etc. and shall clear the site properly after the completion of the work.
31. No residential accommodation shall be provided to any of the staff engaged by the contractor. The service provider or his staff shall not be allowed to erect any permanent / temporary huts / structures at the site of work or at any government land / premises.
32. The Agency shall be solely responsible for compliance to the provisions of various Labour and industrial laws, such as wages, allowances, compensations, EPF, ESI and other statutory obligations relating to personnel deployed by it at AIIMS, Jodhpur site. In case of any accident caused to them and the institute shall not be liable to bear any expense in this regard. **The Agency shall make payment of wages to workers engaged by it by the stipulated date (before 7th of every month) irrespective of any delay in settlement of its bill by the AIIMS, Jodhpur for whatever reason.** In case of delay in payment of salary to the labour an amount of ₹. 1,000/- per person per day will be deducted as penalty from the contractor's running bill/s.
33. The Agency shall also be responsible for the insurance of its personnel. The Agency shall specifically ensure compliance of various Laws / Acts and their amendments etc., including but not limited to with the following and their re-enactments / amendments / modifications:
- The Payment of Wages Act 1936
 - The Employees Provident Fund & MP Act 1952
 - The Contract Labour (Regulation) Act, 1970
 - The Payment of Bonus Act, 1965
 - The Payment of Gratuity Act, 1972
 - The Employees State Insurance Act, 1948
 - The Employment of Children Act, 1938
 - Minimum Wages Act, 1948
34. The Service provider shall be responsible for compliance of all statutory provisions relating to Minimum wages, Provident Fund, and Employees State Insurance etc. in respect of the persons deputed by it in the institute. Rates quoted by the firm will include all statutory obligations of the contractor under Minimum Wages Act. Minimum wages for all purposes of tendering and execution thereof shall be rates as notified by Chief labour commissioner (Central).
35. **Breach of Terms and Conditions:** Non-compliance of any terms and conditions enumerated in the contract shall be treated as breach of contract. In Case of breach of any terms and conditions, the Client has the right to reject the bid at any stage without assigning any reason thereof and nothing will be payable by the client. In that event the EMD/PG/SD shall also stand forfeited.
36. **Termination of Contract:** The client would have the right to terminate the contract by giving one month's notice before the expiry of the term, in case the work performance is not up to the standard, or in case there is any violation of any rules & regulations, or if there is any lapse in compliance of any labour legislation, or if there is any incident of indiscipline on the part of the Tenderer or his staff and the agreement may be terminated by either party by giving one month's notice to the institution.

37. **Arbitration:** The Arbitration shall be held in accordance with the provision of the Arbitration and conciliation Act, 1996 and the venue of arbitration shall be at Jodhpur, Rajasthan, India only. The decision of the Arbitrator shall be final and binding on both parties.
38. **Dispute Settlement:** It is mutually agreed that all differences and disputes arising out of or in connection with this agreement shall be settled by mutual discussions and negotiations if such disputes and differences cannot be settled and resolved by discussions and negotiations then the same shall be referred to the sole Arbitrator appointed by the Client whose decision shall be final and binding on both the parties. The service provider shall be governed by laws and procedures established by Govt. of India, within the framework of applicable legislation and enactment made from time to time concerning such commercial dealings/ processing.
39. **Guidelines issued by Hon'ble National Green Tribunal** in O.A. No. 21 of 2015 and O.A. No.95 of 2014 in the matter of Vardhaman Kaushik Vs. Union of India & other and Sanjay Kulshreshtha V/s Union of India & ORS: Air Pollution of Dust from Construction and Demolition activity reg. issued vide letter No. DPCC/EIA/Ref-001 to 172/NGT-21/2015/225-408 dt. 17/04/2015 shall be compiled by the Bidders.
40. Any / all material shall be as per CPWD guidelines / specifications with up to date correction slip. In the event of any variation between CPWD / IS specifications and that in the IS Code the former shall take precedence over the later. In the event of variation between the nomenclature of an item as per schedule of quantities and specifications, the former shall prevail.
41. The Engineer-in-Charge shall be at liberty to test the respective sample (s) of each item (to be replaced) in any approved laboratory as decided by him. The sample for testing shall be provided by the service provider. All expenditure required to be incurred for making available the sample, conveyance and packing etc. shall be borne by the service provider himself. In case any sample of a particular lot fails in testing the service provider shall be bound to replace the entire lot with fresh material of prescribed specifications and the rejected lot shall only be returned to the contractor after fresh lot is supplied. Testing charges in respect of failed sample will be borne by the contractor himself.
42. **Operation and Maintenance**
- i. The number of operating and supervising personnel given in BOQ is only indicative and the minimum. The contractor has to provide an adequate number of persons to operate and maintain the installation in the best manner of industry/ Govt. of India standard within the provision of quoted rates. Additional personal staff required to attend the breakdown and scheduled maintenance shall be provided by the contractor.
 - ii. Contractor shall give a schedule of routine; scheduled and preventive maintenance as per industry norms. It shall bring out clearly the type of complaint that Shelby attend it immediately within 2-3 hours within 24 hours within a week or shall require more time it is to be kept in mind that no time the services of AIIMS could be made to suffer
 - iii. All log books will be checked and verified by AIIMS authorities every week.
 - iv. Complaint Receive on phone, by letter or personally are maintained in record register and checked and verified by Junior Engineer, AIIMS
 - v. No shut down of power without informing the AIIMS authority.
 - vi. If any approval/inspection is taken all responsibilities will be of the Contractor
 - vii. Contractor shall ensure that emergency spares available in the premises of AIIMS. Further, the spares required for breakdown of major maintenance work shall be arranged according to time required for attending the job as decided by the Engineer in Charge.
 - viii. Penalties for not attending the complaint within the stipulated time are given further in the agreement. The manner to deal with the penalty for not attending the complaint within decided time is documented below.

- ix. The maintenance to be carried out through the manufacturer or his dealer authorized for this project.
 - x. All the equipment shall be provided preventive maintenance as per manufacturer's recommendation or as required by engineer in charge on monthly/ quarterly/ six monthly/ yearly basis for which suitable specialized personal engineer will be provided
 - xi. Manpower shown above is minimum. Leave reserve to be provided as per rules for weekly off/holidays. Additional manpower shall be made available as and when required to attend complain /breakdown within the current rates
 - xii. The operation and maintenance shall be uninterrupted service if any breakdown is attributed on part of contractor suitable recovery shall be made as per decision of engineer in charge.
 - xiii. All the staff will wear suitable color-coded uniform and shoes and protective headgear approved by Engineer-In-Charge and will provide mobile phone for all staff will be provided with the mobile phone for connectivity
 - xiv. All staff will be suitably insured. In case of any mishap/accident all responsibility shall be borne by the contractor. All safety rules have to be followed.
 - xv.** In case the complaint / faults are not attended with time frame given in the agreement the penalties shall be: -
 - a. Delay of time of equal and upto stipulated period: Double the cost incurred for rectification of defects or as decided by the Engineer-In-Charge.
 - b. Delay of time equal and upto 5 times stipulated period: Four times the cost incurred for rectification of defect or as decided by the Engineer-In-Charge.
 - c. Delay of time equal and upto 10 times the stipulated period; Eight times the cost incurred for rectification of defects or as decided by the Engineer-In-Charge.
 - d. If the contractor is not able to attend to the faults Engineer-In-Charge shall be at liberty to make his own arrangement and in such circumstances the above penalties shall be levied.
 - e. In case of more than 3 delays in a fortnight, the contractor shall be warned in addition to imposing the above penalties. Further, the Engineer-In-Charge shall have the right to encash the bank guarantee and the contractor shall have the option to represent the case to higher authorities appointed for such purposes by the Director, AIIMS-Jodhpur and the decision shall be binding on both parties.
43. It is to be understood that irrespective of what has been provided in the conditions, the contractor / service provider shall be fully responsible for detailed engineering, installation, testing and commissioning of all the equipment to its desired performance. The critical equipment like Transformers, DG sets, HT-LT panels, UPS, PV cell equipment, shall be energized by the OEM or in presence of the OEM after due repair / replacement and OEM will provide a certificate of satisfaction regarding sound and satisfactory installation of the equipment.

Superintending Engineer
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Scope of Work:

S. No.	Details of work	Responsibility	Remarks
Sub-head-1. All equipment i.e. 04 nos. HT Panel Boards, 07 nos. Transformers (5X2500 kVA + 2x1600 kVA), HT-LT Cables, Bus-Duct and Main Distribution Boards, Earthing etc. for ESS-1, ESS-2 and old residential switch room			
a.	Daily filling of logbooks (as per CPWD maintenance manual).	Service provider	
b.	Daily checking of the transformer oil and temperature (as per IE rules or prescribed by OEM).	Service provider	
c.	Daily checking & maintaining data of HT voltage.	Service provider	
d.	Daily checking and weekly cleaning of the LT Panel parameter (Voltage, Ampere and Power Factor).	Service provider	
e.	Effective monitoring & maintaining optimum power factor. (Monthly Average ≥ 0.98)	Service provider	If in case, due to lower power factor any penalty imposed on the institute then the same amount will be recovered from the service provider's bill/s
f.	Regular checking & replacing of silica gel for all 9 nos. transformers (7nos.x33/.415kV & 2nos.x11/.415kV) as and when required.	Service provider	
g.	All activities to be carried out as per O&M manual of HT panel board, Transformers, HT & LT cables, Bus duct, Main panel & Main distribution board supplied by manufacturer.	Service provider	
h.	Maintaining Temperature and moisture inside LT/HT panels and if required repairing / replacing of Space heaters.	Service provider	
i.	Replacements of electrical consumables / luminaries in the equipment area and support areas as required.	Service provider	
j.	Servicing and overhauling of transformers, their related system & accessories as per schedule of OEM through authorized OEM service provider/ contractor.	Service provider	
k.	Overhauling of all the circuit - breakers as per schedule of OEM through authorized OEM service provider.	Service provider	
l.	Top-up / replacing of transformer oil and Filtrations & dehydration of transformer oil.	Service provider	
m.	VCB's: With drawing out all VCB's cleaning of dust, washing of metallic parts. Washing of Auxiliary and Main contactors with permissible chemicals.	Service provider	
n.	Oiling and greasing of all moving and sliding components. Checking and Testing of Breakers.	Service provider	
o.	Cleaning of dust & carbon particles from Panel & Bus- Bar Contactors.	Service provider	
p.	Checking & Testing of All Control wiring, tripping & closing circuits, tightening of bus bar joints regularly.	Service provider	
q.	With drawing out all ACB's cleaning of dust, washing of metallic parts.	Service provider	
r.	Washing of auxiliary and main contactors with permissible chemicals, oiling and greasing of all moving and sliding components as prescribed.	Service provider	
s.	Checking and Testing of Breakers regularly	Service provider	

t.	Cleaning of dust & carbon particles from Panel & Bus- Bar Contactors.	Service provider	
u.	ACB's - With drawing out all ACB's cleaning of dust, washing of metallic parts. Washing of Auxiliary and Main Contactors with permissible chemicals. Oiling and greasing of all moving and sliding components. Checking and Testing of Breakers.	Service provider	
v.	Control Circuits-Cleaning, checking and tightening of entire control circuits (closing & Tripping).	Service provider	
w.	Bus Bars- Cleaning of panels, Checking and tightening of all bus bar joints. This service	Service provider	
x.	Cable & Joint- Checking, tightening and replacing of end terminations (as required) of all cable. Cable insulation testing with megger. (Excluding H.T. Cable).	Service provider	
y.	PLC Panel-Cleaning of panels, Checking and tightening of all bus bar joints. & Control Wiring in panel	Service provider	
z.	Maintaining Earthing as per the relevant standard of substation	Service provider	
Sub-head-2. All equipments i.e. 07 nos. Diesel Generating Sets (4x2000 kVA + 3x1010 kVA) & Bulk oil storage System etc.			
a.	Filling out the daily logbook (as per CPWD manual).	Service provider	
b.	Daily checking & conditioning of lube oil level, coolant level and engine moving oil.	Service provider	
c.	The oil filters shall be replaced whenever oil is changed and as required	Service provider	
d.	The air filters shall be cleaned monthly with compressed air and replaced as and when required.	Service provider	
e.	Checking the batteries status & voltage regularly and topping up of the distilled water if required	Service provider	
f.	Regular checking of engine safety parameter viz., high water temperature gauge, oil pressure gauge, oil temperature gauge and high-speed gauge shall be checked for their functions and repaired/replaced if required.	Service provider	
g.	Checking alternator & governor drive belts and tightened if required.	Service provider	
h.	Checking of the Monitoring and maintaining record of High-Speed Diesel at day tanks & HSD yard respectively and generating requirements to the institute in advance as per Day Tank & HSD Tank stock.	Service provider	
i.	Replacement of Batteries for all DGs sets	Service provider	
j.	Performing regular A-check, B-check, C-check and all the testing as per the schedule of OEM including all consumables and lubricating oil.	Service provider	
k.	Checking of V-belt alignment & checking of vibrations / noise, cleaning of air filters, oil filters and replacement, coolant, oil condition and replacing the same if required.	Service provider	
l.	Cleaning of all debris and disposing properly. Adjusting fan-blades for smooth operation of engines.	Service provider	
m.	Lubricate motor bearings (replace bearings if required).	Service provider	
n.	Checking starter panels, tightness of contacts. Cleaning of panel with blowers and cleaning the contacts with CRC as required.	Service provider	
o.	Initializing and operation of all the Diesel Generator Sets every morning	Service provider	
p.	Periodical servicing & repairing of pump sets Electrical	Service provider	

	Motors & plumbing accessories installed in HSD yard / Cooling tower etc. once in six months.		
q.	All activities to be carried out as per O&M manual of DG Set supplied by manufacturer.	Service provider	
r.	Providing High Speed Diesel as required.	AIIMS- Jodhpur	
s.	Monitoring, maintaining record & top-ups (including lubricating oil) of necessary oils and generating requirement.	Service provider	
t.	Maintaining air-vessels and AMF panel	Service provider	
u.	Checking of pipe joints at HSD yard for leakage and replacement of seals if required.	Service provider	
Sub-head-3. All equipments i.e. 4x600kVA (2400kVA) & 2x160kVA (320KVA) UPS System Make: - Vertiv			
a.	Fill out the daily log book (as per CPWD manual).	Service provider	
b.	Weekly checking of the battery voltage & status and replacing as and when required.	Service provider	
c.	Daily checking of temperature in the battery room and UPS room and maintaining record.	Service provider	
d.	Servicing and overhauling of UPS and related accessories as per schedule of OEM through authorized OEM service provider.	Service provider	
e.	Cleaning of dust from inside & outside of panel. Washing of metallic parts with permissible chemicals	Service provider	
f.	Cleaning of rust and carbons deposited on leads.	Service provider	
g.	Cleaning of panels, Checking and tightening of battery terminals	Service provider	
h.	Monitoring and maintaining batteries i.e. regular checking, charging-discharging and intimation for replacement of batteries after joint inspection with AIIMS authorities in advance.	Service provider	
i.	Checking connections at batteries, UPS and others	Service provider	
j.	Replacement of Batteries of UPS	AIIMS- Jodhpur	
Sub-head-4. Providing services of manpower			
a.	Maintaining attendance, leave records, deductions etc.	Service provider	
b.	Making arrangement and monitoring for the personnel and laborers engaged under this contract that they should wear neat and clean uniforms along with name badges. The character and antecedents of the staff employed by the contractor shall be verified from the police by the contractor.	Service provider	
c.	All T&P, Scaffoldings, Instruments/Meters for Maintenance, Consumable and Contingent Articles required for execution of the work shall be arranged by the contractor including welding machine, drill machine (hammer & carpentry), tong tester, earth tester, insulation tester, grinding / cutting machine (Stone & wood) etc. along with all the consumable accessories in sufficient, all safety arrangement required for the labour engaged number as required	Service provider	
d.	The recruitment of all contractor's staff and increased or reduction of staff.	Service provider	

e.	Provision of space for office room and storage	AIIMS- Jodhpur	Cleanliness must be taken care by the service provider
f.	<u>Details of qualification of technical personnel to be deployed for this work</u>		

Post / Category of worker	Qualification	Total manpower required
Engineer	Degree in Electrical Engineering / Electrical and Electronics Engineering with at least 5-years post qualification experience in maintenance of electrical utilities / Diploma (Electrical) with at least 10 years post qualification experience in maintenance of electrical utilities.	2
Highly - Skilled	Diploma (Electrical) with at least 3 years of post-qualification experience in relevant fields OR I.T.I. (Electrician) with at least 2 years of post-qualification experience in 33/11 kV substation and above or 8 years' experience in maintenance of electrical utilities.	4
Skilled	Diploma (Electrical / Mechanical) OR I.T.I. (Electrician / Diesel Mechanic) with at least 2 years of post-qualification experience in maintenance of electrical utilities	12
Semi - Skilled	At least I.T.I. in (Electrician / Diesel Mechanic)/ I.T.I with 2 years of post-qualification experience in maintenance of electrical utilities.	9
Un-skilled	At least 8 th pass with experience in maintenance of electrical utilities	3
	Total	30

**Superintending Engineer
AIIMS, Jodhpur**

SCHEDULE OF ATTENDING TO SERVICE COMPLAINTS

Sr No	EQUIPMENT	EXPECTED SERVICE EVENTS	WITHI N 3 HRS	WITHI N 24 HRS	WITHI N 7 DAYS	STIPULATE D TIME
A	Transformer					
1		Transformer oil leakage		*		
2		Transformer oil topping up	*			
3		HT fuse blowing	*			
4		Silica gel breather replacement			*	
5		Bushing replacement			*	
6		OLTC servicing			*	
7		Transformer winding problem				*
8		Buck boost relay issues				*
9		HT cable failure			*	
10		Jointing Kit			*	
11		Automatic Voltage Regulator (winding & other related)				*
B	SUB-STATION EQUIPMENTS					
1	LT Panel	Controlling wiring issues	*			
2		ACB closing / tripping (U/V, Shunt, Closing Coil)	*			
3		ACB mechanism / pole assy issue			*	
4		Protection relays repair / replacement			*	
5		Aux contactor / relays replacement		*		
6		Protection CTs repair/replacement				*
7		ATS repair/replacement			*	
8		LT Cable			*	
9		MCCB faulty			*	
10		battery charger (float-cum-boost)			*	
11		Busbar flashing /Bus Duct Issues				*
12	PLC / Sync Panel	Controlling wiring issues	*			
13		ACB closing / tripping (U/V, Shunt, Closing Coil)	*			
14		ACB mechanism / pole assy issue			*	
15		Protection relays repair / replacement			*	
16		Aux contactor / relays replacement		*		
17		Protection CTs replacement				*
18		mccb faulty			*	
19		PLC / Scada software / hardware issues			*	
20		DC Power Supply			*	
21		Power Monitor / PLC failure				*
22	HT Panel	HT CT / PT failure			*	
23		VCB mechanical faults			*	
24		VCB Electrical faults		*		
25		HT Cable failure			*	

26		Protection relay replacement			*	
27		Battery charger/Power Pack issue			*	
28		Vacuum Breaker replacement				*
C	DG SETS					
1	Engine	Engine tripping	*			
2		Engine not starting	*			
3		Oil / Coolant / Fuel leakage	*			
4		Radiator leakage		*		
5		Oil / Coolant / Fuel topping up.	*			
6		Battery low voltage		*		
7		Low electrolyte level	*			
8		Battery charger / Power Supply unit replacement			*	
9		Pump / Injector /Motor			*	
10		PCC hardware / Software issues			*	
11		Engine safeties fault generation		*		
12		Engine overhauling			*	
13		Replacement of lubricating oil, filters and other accessories (A/B/C check)				*
14	Alternator	No / low / high AC voltage build-up	*			
15		RR Assy / Diode replacement		*		
16		Alternator bearing greasing			*	
17		Stator / rotor winding failure				*
D	UPS					
1		Tripping of UPS	*			
2		Battery cell failure			*	
3		Controller failure			*	
4		Fuse / rectifier failure		*		
5		MCCB / Contactor failure			*	
6		Overheating / humming sound in transformer				*

Additional notes-

1. The routine test (e.g. Voltage test, function test, wiring test etc.) & All Substation Equipment must be done by respective on duty staff regularly.
2. Fire Safety Equipments & first aid facilities should be properly maintained by contractors.
3. In case of any failure stand by continuous supply must be provided before performing above any steps within the shortest minimum time.
4. The stipulated time provided by EIC AIIMS Jodhpur is liable to the contractor.
5. In case of violation of any work within specific stipulated time then a penalty of Rs. 1,000/- per hour per work will be levied on the contractor / service provider.

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List of Major equipments

S. No.	Item Description	Unit	Qty.	Make
1.01	33 KV FIVE HT PANEL BOARD			
	630A, 33KV, 3 phase, 50 Hz. metal clad, dead front, 5 Board, VCB Panel, 1500MVA rupturing capacity having two incoming, one bus coupler and two out going.	set	1	Schneider
1.02	33 KV 10 HT PANEL BOARD			
	630A, 33KV, 3 phase, 50 Hz. metal clad, dead front, 10 Board, VCB Panel, 1500MVA rupturing capacity having two incoming, one bus coupler and seven out going	set	1	Schneider
1.03	33 KV FOUR HT PANEL BOARD			
	630A, 33KV, 3 phase, 50 Hz. metal clad, dead front, 4 Board, VCB Panel, 1500MVA rupturing capacity having two incoming, two outgoing	set	1	Schneider
2.00	TRANSFORMERS			
2.01	33 / 0.433 kV. 2500 KVA 3-phase, 50 Hz delta/star connected, indoor type transformer, oil immersed ONAN cooled transformer	set	5	Andrew yule
2.02	33 / 0.433 kV. 1600 KVA 3-phase, 50 Hz delta/star connected, indoor type transformer, oil immersed ONAN cooled transformer	set	2	Andrew yule
3.00	D.G. SET			
3.01	Water cooled Diesel Engine with rated capacity of 2000kVA at 0.8 P.F., 1500 RPM. 4 strokes, multi cylinder coupled to brush less type 433 volts 50 cycle/second self-excited alternator completed with cushy pads, domestic silencer complete with Alternator auxiliaries, heat exchanger, electronic governor to be operated on synch. panel, 24 volts chargeable battery including batteries	set	4	Sudhir-Cummins
3.02	Water cooled Diesel Engine with rated capacity of 1010kVA at 0.8 P.F., 1500 RPM. 4 strokes, multi cylinder coupled to brush less type 433 volts 50 cycle/second self-excited alternator completed with cushy pads, domestic silencer complete with Alternator auxiliaries, heat exchanger, electronic governor to be operated on synch. panel, 24 volts chargeable battery batteries.	set	3	Sudhir-cummins
3.03	DG Aux. Panel	set	2	

4.00	COOLING TOWERS & MISCELLANEOUS WORK.			
4.01	FRP Cooling towers of capacity 200 TR complete with fan and motor assembly etc.	Nos.	4	Bell
4.02	FRP Cooling towers of capacity 125 TR complete with fan and motor assembly etc.	Nos.	3	Bell
5.00	All LT PANELS i.e. LIGHT + POWER + EQUIPMENT (UTILITY AREA) + UPS + APFC + CSSD	Nos.	18	
5.01	Air circuit Breaker		41	L&T
5.02	Air circuit Breaker		72	Siemens
6.00	UPS SYSTEM			
6.01	160 KVA (Parallel Redundant) online load sharing of UPS system with computer communication possibilities consisting of standard software, double conversion system suitable for providing power supply to computers/servers sports lighting, corridor lighting delivery at least 15 minutes backup, suitable for incoming 415 volts, 3 phase +10% -20%, 50Hz supply and three phase output voltage, including transformer, rectifier/dual converter, bypass switch, inverter, filter. Bypass & n static transfer switch for automatic switch over, providing static bypass module, high switching frequency microprocessor based with built-in technical protections like short circuits, overload, high / low voltage cut off protection of load from source inclusive of bypass facility without giving any break of power, maintenance bypass switch Microprocessor/ software controlled annunciation, protection (including against input phase reversal), and menu run diagnostic module, associated cabling, connections, termination, erection including associated foundation/ masonry or RCC work for mounting on base channels etc. complete as required and as per specifications, including Providing & Fixing of Sealed maintenance free Mono-block Type Battery Banks suitable for above mentioned Parallel Redundant type UPS System with 15 minute backup.	set	2	Emerson

6.02	600 KVA (Parallel redundant) UPS system of following ratings with computer communication possibilities consisting of standard software, double conversion system suitable for providing power supply to computers/servers sports lighting, corridor lighting delivery at least 30 minutes' backup, suitable for incoming 415 volts, 3 phase +10% -20%, 50Hz supply and three phase output voltage, including transformer, rectifier/dual converter, bypass switch, inverter, filter. Bypass & static transfer switch for automatic switch over, providing static bypass module, high switching frequency microprocessor based with built-in technical protections like short circuits, overload, high / low voltage cut off protection of load from source inclusive of bypass facility without giving any break of power, maintenance bypass switch. Microprocessor/ software-controlled annunciation, protection (including against input phase reversal), and menu run diagnostic module, associated cabling, connections, termination, erection including associated foundation/ masonry or RCC work for mounting on base channels etc. complete as required and as per specifications. Including Providing & Fixing of Sealed maintenance free Mono Block Type Battery Banks suitable for above mentioned Parallel Redundant type UPS System with 15-minute backup.	set	4	Emerson
7.00	SCADA	Set	1	Allen Bradely

* The above quantity and details of installations are indicative only. The contractor / service provider will be responsible for operation and maintenance of complete set-up including all switchgears, HT-LT cables (related with sub-stations), busducts etc.

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Annexure – I**Details of the Bidder**

S. No.	Details to be furnished	
1.	Name of Firm /Service provider / service provider	
2.	Complete Address:	
3.	Name of Proprietor/ Partner/ Managing Director / Director.	
4.	State clearly whether it is sole proprietor or partnership firm or a company or a Government Department or a Public Sector Organization	
5.	Whether each page of NIT and its annexure have been signed and stamped	
6.	Whether the firm is a registered firm Yes/No (attached copy of certificate).	
7.	Copy of GST Registration	
8.	Permanent Account No. (Copy must be provided)	
9.	Copy of Income Tax Return Acknowledgement for last Three years	
10.	Any other information, if necessary	
11.	Name and address of service center at/ nearby Jodhpur	
12.	Official Email ID	
13.	Contact No.	

❖ **Note: All pages should be numbered & indexed.**

Date:
Place:

Name :
Business Address:
Signature of Bidder:
Seal of the Bidder:

Annexure-II**UNDERTAKING FOR NON-BLACKLISTING
(Must be submitted on letter head of the company / firm)**

I hereby certify that the above firm has not been ever blacklisted by any Central / State Government / Public Undertaking / Institute on any account.

I also certify that the firm will supply the item as per the specification given by Institute and also abide by all the terms and conditions stipulated in the tender.

I also certify that the information given in the bid is true and correct in all aspects and if in any case at a later date it is found that any detail/s provided are false and incorrect, any contract given to the concern firm or participation may be summarily terminated at any stage, the firm will be blacklisted and Institute may have imposed any action as per NIT rules.

Date:

Place:

Name :

Business Address :

Signature of Bidder :

Seal of the Bidder :

Annexure-III

Details of all works of similar class completed during the last seven years ending last day of the month ending JUNE- 2024

Attached certified copies of experiences (Can use extra sheet if necessary)

S. No .	Name of Work / Project	Owner or Sponsoring Organization	Cost of work (in lac)	Date of Commencement as per contract	Stipulated date of completion	Actual date of completion	Litigation/ arbitration pending / in progress with details	Name and address/ telephone number of officer to whom reference may be made	Remarks
1	2	3	4	5	6	7	8	9	10

* Indicate gross amount claimed and amount awarded by the Arbitrator.

* Please attach completion & performance certificates from authorized persons.

Date:

Name :

Place:

Business Address :

Signature of Bidder :

Seal of the Bidder :

Annexure-IV**COMPLETION / PERFORMANCE CERTIFICATE**

(To be submitted on Letter Head or duly sealed and signed by the client department issuing completion / performance certificate)

COMPLETION / PERFORMANCE CERTIFICATE		
1.	Name of Work	
2.	Agreement no. / Work order no.	
3.	Date of issue of work order	
4.	Name of the client	
5.	Stipulated date of commencement of work as per agreement	
6.	Tendered value of work	
7.	Completion cost of work	
8.	Stipulated date of completion of work as per agreement	
9.	Actual date of completion of work	
Certified that the work has been completed satisfactory within the stipulated date of completion. There are no defects apparent and M/s. _____ has completed all the works as per agreement.		

❖ **Note:**

The above completion certificate shall be issued on the letter head of concerning client department.

Signature of Authorized officer (with designation)

Annexure-V**FINANCIAL INFORMATION**

Financial Analysis – Details to be furnished duly supported by figures in balance sheet/profit & loss account duly certified by the Chartered Accountant, as submitted by the applicant to the Income Tax Department (Copies to be attached).

S. No.	Descriptions	2021-22	2022-23	2023-24
1.				
2.				
3.				

Gross Annual Turn Over.

Profit/Loss

II. Financial arrangements for carrying out the proposed work.

Signature of Bidder with Seal

Signature of Chartered Accountant with Seal

Annexure-VI**TENDER ACCEPTANCE CERTIFICATE**
(To be submitted on Letter Head of the Company/Firm)

To,
The Director,
All India Institute of Medical Sciences,
Jodhpur (Raj.)

Name of work: Operation & Comprehensive Maintenance of 33KV/.415KV substation equipment, residential complex switching room and other allied works at AIIMS- Jodhpur.

I / We, the undersigned have examined the above-mentioned Tender Enquiry Document, including amendment / corrigendum (if any), the receipt of which is hereby confirmed. We now offer to supply / complete the works in conformity with your above referred document for the sum as shown in the Price Schedules (BoQ) uploaded herewith and made part of this bid. If our bid is accepted, we undertake to provide the items / services for which tender has been concluded, in accordance with the delivery schedule specified in the Schedule of Requirements. We further confirm that, if our bid is accepted, we shall provide you with a Performance Security of required amount in an acceptable form as mentioned in your NIT. I/We agree to keep our bid valid for a period of **180 (one hundred eighty) days** for acceptance as required in your NIT Document, read with modification, or for subsequently extended period, if any, agreed to by us. We also accordingly confirm to abide by this bid up to the aforesaid period and this bid may be accepted any time before the expiry of the aforesaid period. We further confirm that, until a formal Agreement / Contract is executed; this bid read with your written acceptance thereof within the aforesaid period shall constitute a binding contract between us. We further understand that you are not bound to accept the lowest or any bid you may receive against your above referred advertised tender enquiry. We confirm that we do not stand deregistered/banned/blacklisted by Central / State Govt. / Ministries / Departments /PSU etc. I/We confirm that I/we fully agree to the terms and conditions specified in above mentioned Tender Enquiry Document, including amendment / corrigendum, if any.

We hereby certify that if at any time, information furnished by us is proved to be false or incorrect; we are liable for any action as deemed fit by the purchaser in addition to forfeiture of the Bid Security / Performance Security.

I/We undertake and confirm that eligible similar works(s) have/have not been executed through another contractor on a back-to-back basis. Further that, if such a violation comes to the notice of the Department, then I/we shall be debarred for bidding in AIIMS organization in future forever. Also, if such a violation comes to the notice of the institute before the date of start of work, the Engineer-in-Charge shall be free to forfeit the EMD/ Performance Guarantee/ Security deposit.

(Scanned copy to be uploaded at the time of submission of bid along with the technical bid)

Name:	_____
Business Address:	_____
Place:	_____
Date:	_____

Check List for Documents Required with Technical Bid
(To be attached with the Technical Bid)

S. No.	Detail provided	Compliance (to be ticked as attached)	Page no. of bid
1.	Copy of EMD (Attached)	Yes / No	
2.	Criteria of eligibility (Read and attached)	Yes / No	
3.	Copy of constitution or legal status of the bidder manufacturer / Sole proprietorship / firm / agency etc. (Attached)	Yes / No	
4.	Copy of Income Tax Return Acknowledgement for last three consecutive financial years (Attached)	Yes / No	
5.	Copy of PAN Card Registration (Attached)	Yes / No	
6.	Copy of GST registration certificate. (Attached)	Yes / No	
7.	Copy of Average annual turnover duly verified by CA (Attached)	Yes / No	
8.	Acceptance of tender conditions (Filled and attached)	Yes / No	
9.	General Conditions of Contract (Read and accepted)	Yes / No	
10.	Special Conditions of Contract (Read and accepted)	Yes / No	
11.	Scope of Work (Read and accepted)	Yes / No	
12.	Annexure – I (Technical Bid) (Filled and attached)	Yes / No	
13.	Annexure – II (Undertaking) (Filled and attached)	Yes / No	
14.	Annexure – III (Details of all works of similar class) (Filled and attached)	Yes / No	
15.	Annexure – IV (Completion /Performance certificate) (Filled and attached)	Yes / No	
16.	Annexure – V (Financial Information) (Filled and Attached)	Yes / No	
17.	Annexure – VI (Tender Acceptance Certificate) (Filled and attached)	Yes / No	

Date:

Place:

Name :

Business Address:

Signature of Bidder:

Seal of the Bidder: